

SCHEDULE - III
FORM - A
[See Rule 5]

APPLICATION FOR GRANT-IN-AID

1. Name of the PRI :
2. Purpose for which grant-in-aid is required.
- (a) (i) Road work :
- (ii) Water Supply:
- (iii) Drainage etc:
- (iv) Local development works :
- (v) Building works:
- (vi) Others (Specify):
- (b) Establishment expenditure including office expenses and other expenditure.
 - i. Salary of the Officers & Staff :
 - ii. Office expenses:
 - iii. Others (Specify) :
3. Amount of grant-in-aid appalled for :
4. Total estimated cost of the work/scheme :
5. Please state whether technical approval has been obtained :
6. If so, state whether a copy of the resolution of the Zilla Parishad/Panchayat Samiti /Gram Sabha is attached with the application :
7. Please state whether technical approval for the detailed plan and estimate work has been obtained:
8. Please state whether the action plan as required in the schedule IV has been attached with the application If so, whether duly approved plan and estimate of the works are enclosed herewith;
9. Please state whether the work is to be executed by the PRIs through their own agencies or through approved contractors of APWD or through the Departments of the Administration.
10. The period within which the work is to be completed and when it is proposed to complete the work by different stages, the amount of each installment:
11. Please state whether the woks for which assistance is sought for could be undertaken from Zilla Parishad/Panchayat Samiti/Gram Panchayat Funds, if so to what extent:
12. Outstanding liability:
13. Any other revelant information :

Certified that the Zilla Parishad/Panchayat Samiti/Gram Panchayat by wat of resolution No. Dated Have agreed to abide by all the condition laid down in the rules and instruction issued from time to time by the Government of India and Andaman and Nicobar Administration. It is also certified that the Utilisation Certificate in respect of earlier grant-in-aid received has already has been submitted.

**Signature of the
Pradhan/Pramukh/Adhyaksh**

**Signature of the Panchayat
Secretary/EO/CEO**

Name:

Name:

Address:

Address:

***Score out which is not applicable.**

Date :

Place :

(iii) Total

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been fully fulfilled/ are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:-

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statement/ accounts.
- (ii) There exist internal controls for safeguarding public funds/ assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation, etc., and the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/Standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/ districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportion authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under (Name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Government of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure- I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure- II duly enclosed (to be formulated by the Ministry/ Department concerned as per their requirements/specifications).
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry of from other Ministries is enclosed at Annexure- II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

Signature

Signature

Name.....

Name.....

CEO/EO/PS

CAO/ AAO

Chairperson/Pramukh/Padhan

Action Plan to be attached with GIA application

- Assistant Secretary (Panchayat)